

## Best Practices Submission Form



**Definition of "best practice":** Best practice refers to a technique, method or process that is more effective at delivering a particular outcome or a better outcome than another technique, method or process. Best practices are demonstrated by becoming more efficient or more effective. They reflect a means of exceeding the minimal standard of practice. "Best" does not mean perfect. Nor does it mean one-size fits all; context makes a difference. In short, best practices are the best we know how at this time and for this context.

**Rationale/Purpose:** We want this project to benefit the field.

Name(s) of chaplain(s):

Other disciplines involved?

Institution:

Work Address:

City:

State:

Zip Code:

Work Phone:

Work e-mail:

Title of best practice:

100-150 word abstract of the best practice:

For what standard of practice (e.g., one of the standards in the Standards of Practice for Professional Chaplains in Acute Care Settings or other subspecialties) is this a best practice? How is this a "best" practice rather than a "good" practice?

Is this best practice currently in place? (required)     Yes     No

How long have you been doing this best practice? \_\_\_\_\_ # Years / \_\_\_\_\_ # Months  
(A minimum of one year is required in order to see if the practice is sustainable and to allow you time to improve based upon initial responses.)

What made you think of doing this best practice? How will the practice of chaplaincy be improved through this best practice?

**What articles have you written or at what conferences have you presented this best practice (e.g., *Plain Views*, *Chaplaincy Today*, *Journal of Pastoral Care*; a workshop, a poster presentation, etc.)? Please attach the article(s) or conference materials. [A presentation of this practice in some venue is required.]**

**Please attach a bibliography of the literature and/or web search you used in developing and implementing this best practice. (required)**

**How do you know that this is an effective project? Please describe your measurable outcomes (e.g., written evaluations, QI study results, etc). (required)**

Would other institutions be able to easily use your best practice at their sites?  Yes  No

Have you sought support of your director for submission of this best practice? Name of Director?

No  Yes – Name of Director:

Has this best practice received any recognition or awards? If so, please provide the name of the award(s) and the date(s).

What else would you like to say about this best practice?